

THE NATIONAL COLLEGE
BASAVANAGUDI, BANGALORE- 560 004
AUTONOMOUS



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**Particulars of the college to be displayed for the information of the General
Public as per the Government of India
The Right to Information act- 2005
31-12-2016**

The National College Basavanagudi, Bangalore- 560 004
AUTONOMOUS

Phone: 080-26674441 FAX: 080-26677123

E-mail: nationalbgudiautonomous@gmail.com

Web site: ncbgudi.com

Particulars of its Organization, functions and duties of the college of the displayed for the information of the general public as per the government of India the right to information act- 2005

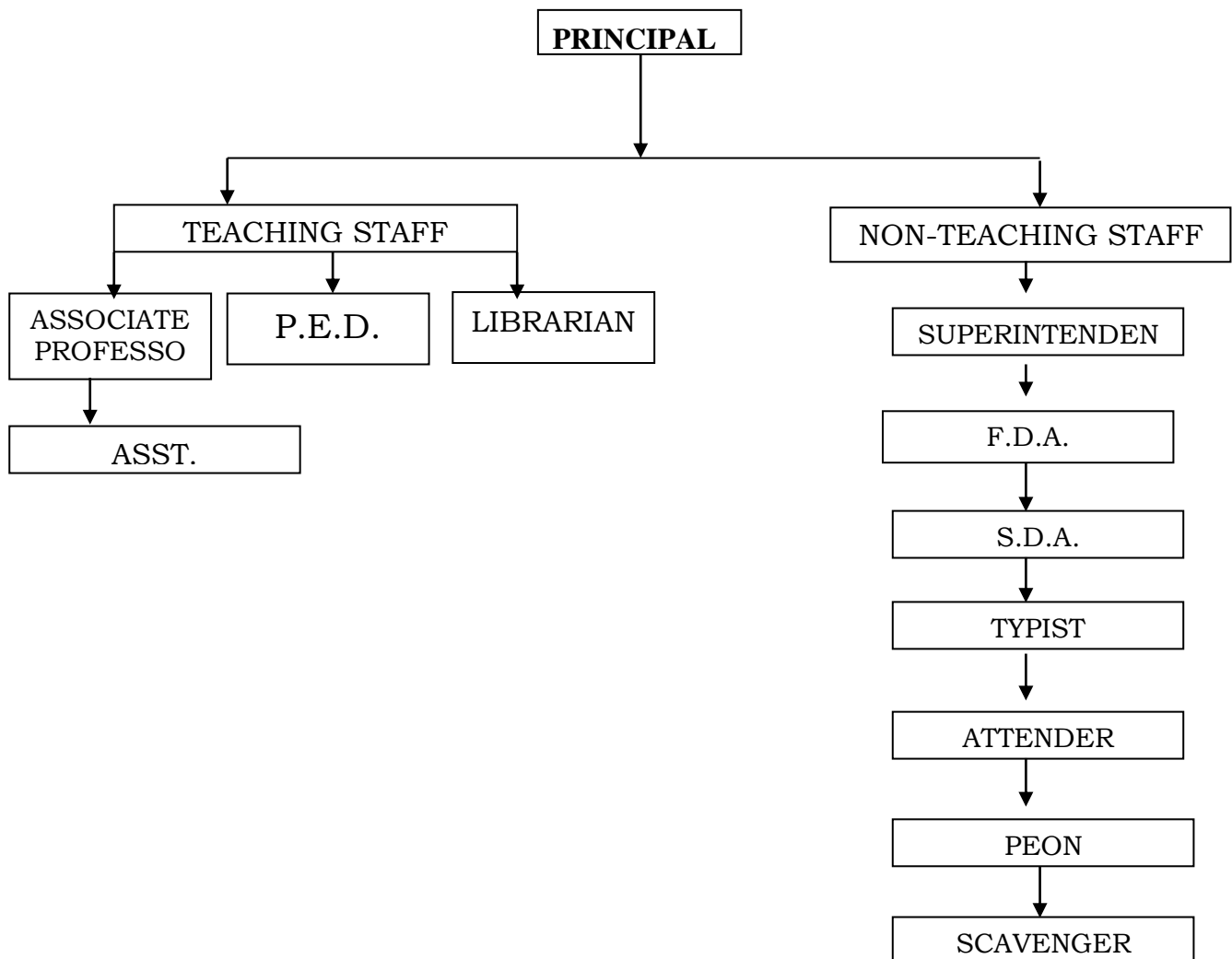
FORMAT-1

Particulars of its Organization, functions and duties as per Clause 4 (b) (1) of the Right to Information Act 2005 – As on 31-12-2016

NAME OF THE COLLEGE

THE NATIONAL COLLEGE BASAVANAGUDI, BANGALORE- 560004

ORGANISATION CHART



POWERS AND DUTIES OF ITS OFFICERS / EMPLOYEES AS PER CLAUSE 4 (b) (2)
OF THE RIGHT TO INFORMATION ACT 2005

Sl.No.	DESIGNATION	POWERS AND DUTIES OF OFFICERS/ EMPLOYEES
1.	PRINCIPAL	<p>The Principal shall be both administrative and academic head of the college. He/ She shall take all steps for smooth and efficient functioning of the college. He/She shall exercise such administrative powers as are delegated under various acts,rules, regulations, orders and instructions of the government, Department of Collegiate Education, the concerned University and other competent authorities. To ensure that the scholarship applications of the concerned students are sent to various sanctioning Departments like the Department of Social Welfare, Backward classes and Minorities, and the Department of Collegiate Education etc.,</p> <p>To ensure that the proposal for renewal of affiliation and for accord of permanent affiliation is sent to the concerned University well in time.</p> <p>To ensure that the accreditation from the NAAC is obtained and to ensure if already accorded is upgraded after 5 years.</p> <p>To take necessary action to bring the college under 2(f) and 12(b) of the UGC Act, 1956. This can be done by sending the proposal to the UGC, New Delhi through the Regional office of the UGC.</p> <p>The Principal shall handle 6 hours of teaching work-load in a week in his/her subject.</p> <p>The Principal shall pay attention to the Quality Improvement aspects of both teachers and students.</p> <p>The Principal shall monitor the progress of minor and major projects undertaken by different departments in the college, and encourage teachers to adopt innovative methods of pedagogy. The Principal shall focus upon the institution-industry linkages, better placement opportunities to the students, career counseling</p>

		<p>etc.,</p> <p>The Principal shall impress upon the Management to develop infra-structural facilities like state of the art laboratories, Hostel facilities, better sport equipments etc, expansion and diversification of courses, provision of welfare amenities to the teaching and non-teaching staff etc.,</p>
2.	Associate Professor / Asst. Professor	<p>He/She conduct the classes as per the time-table</p> <p>Complete the syllabus prescribed by the concerned University well in time</p> <p>Extend their full co-operation to the heads of the Departments in completing the syllabus prior to the commencement of University Examinations</p> <p>To co-operate with the Principal in smooth function of terminal, supplementary and annual examinations and also to conduct NSS,NCC, Extra-curricular and co-curricular activities in the college.</p> <p>To teach the workload prescribed by the UGC and to maintain diaries and shall be available for students at least 7 hours daily and for 5 hours on Saturdays in the college.</p> <p>To maintain the attendance of the students of the respective classes.</p> <p>He/She shall conduct the practical classes as prescribed by the University and attend valuation work of the university examination, which is mandatory.</p> <p>To conduct tutorial classes as per the UGC norms</p> <p>To conduct Bridge courses to the I year/I semester students and seminars, group discussion, Quiz, model making etc., for the students of all grades. They will also assist the Head of the Department in conducting Remedial classes for the students belonging to weaker sections.</p> <p>To strive to improve the academic standards of the college, instill discipline among the students, to see that classes are not being let-off when other colleagues are on casual leave, by intra or inter departmental adjustments of classes. Teachers shall make such arrangements before they proceed on Special Casual Leave/ OOD / to attend refresher course etc.,</p>
3.	Physical Culture Instructor	<p>To coach, guide, train and supervise students in general, adopt a selective basis in major games and athletics.</p> <p>To organize and conduct tournaments in different fields of sports.</p> <p>To assist the Principal in the maintenance of discipline and healthy atmosphere in the college, etc.,</p>
4.	Superintendent	<p>The superintendent shall be primarily responsible for the efficiency of his section. To be accurate and conform to the rules and procedures. He shall</p>

		scrutinize all the papers / files, Day book, Cash Book, etc., before they are submitted to the higher officers. The superintendent shall personally handle all important and complicated cases. He shall guide his subordinates in all respects and make them put up the cases in accordance with the rules. He shall maintain his section neat and clean. He shall take all steps to maintain order and discipline in the section. He shall control the movement of officials. He shall arrange for distribution of work among the caseworkers in consultation with the concerned officer. He shall maintain guard file of his section. He shall ensure that all registers, diaries and files are maintained properly by the caseworkers of his section. He shall mark the Tappals to the concerned caseworkers. He shall supervise his section and submit reports to his immediate officers. He shall sign and issue acknowledgement letters.
5.	First Division Assistants / Second Division Assistants	The First Division Assistants / Second Division Assistants work under the guidance of the Superintendent. Each person is responsible for the work entrusted to him/her. Each assistant will be allotted certain subjects to deal with. The duties of FDA / SDA mainly are as follows: To maintain the case diary To examine and put-up notes and drafts promptly to the Superintendent after recording paging index To maintain the various registers prescribed under the rules of office procedure To ensure that the notes submitted in the files are neat and tidy and as per rules.
6.	Typists	The Typists duties and responsibilities are as follows to type both on computer and typewriter neatly and accurately all letters marked to him/her to take out number of copies required Stenciling when the number of copies required are more than 10 typist shall compare fair copies before they are returned to the case worker to maintain the work diary in the prescribed proforma Draft shall be typed giving wide margin for effecting necessary corrections to maintain the typewriters, computers and their accessories in good condition to minimize the wastage of stationary and computer peripherals.
7.	Attender / Peon	The duties of the Attender / Peon are as follows: General Duties: Carrying a file from one section to another or from one case worker to another etc., Stitching the files / Exam bundles Carrying and distribution of stationary and making envelopes whenever necessary. Arranging of furniture Keeping the office premises clean To discharge any other duty assigned by the Principal

FORMAT -3

PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY AS PER CLAUSE 4(b) (3) OF THE RIGHT TO INFORMATION ACT 2005

SI No.	DESIGNATION	POWERS AND DUTIES OF OFFICERS / EMPLOYEES
1	PRINCIPAL	The Principal shall be both administrative and academic head of the college. He/She shall take all steps for smooth and efficient functioning of the college. He/She shall exercise such administrative powers as are delegated under various acts, rules, regulations, orders and instructions of the government, Department of Collegiate Education, the concerned University and other competent authorities.
2	Associate Professor / Asst. Professor	He/She conduct the classes as per the time-table Complete the syllabus prescribed by the concerned University well in time Extend their full co-operation to the heads of the Departments in completing the syllabus prior to the commencement of University Examinations To co-operate with the Principal in smooth function of terminal, supplementary and annual examinations and also to conduct NSS,NCC, Extra-curricular and co-curricular activities in the college. To teach the workload prescribed by the UGC and to maintain diaries and shall be available for students at least 7 hours daily and for 5 hours on Saturdays in the college.
3.	Association Physical Culture Instructor	To coach, guide, train and supervise students in general, adopt a selective basis in major games and athletics. To organize and conduct tournaments in different fields of sports. To assist the Principal in the maintenance of discipline and healthy atmosphere in the college, etc.,
4.	Superintendent	The superintendent shall be primarily responsible for the efficiency of his section. To be accurate and conform to the rules and procedures. He shall scrutinize all the papers / files, Day book, Cash Book, etc., before they are submitted to the higher officers. The superintendent shall personally handle all important and complicated cases. He shall take all steps to maintain order and discipline in

		the section. He shall control the movement of officials.
5.	First Division Assistants / Second Division Assistants	The First Division Assistants / Second Division Assistants work under the guidance of the Superintendent. Each person is responsible for the work entrusted to him/her. Each assistant will be allotted certain subjects to deal with.
6.	Typists	To type both on computer and typewriter neatly and accurately all letters marked to him/her
7.	Attender / Peon	1) Keeping the office premises clean To discharge any other duty assigned by the Principal / Superintendent.

FORMAT –4

**NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS AS PER CLAUSE 4(b)
(4) OF THE RIGHT TO INFORMATION ACT 2005**

All the employees of the college from Principal to the Peon are made to perform time set work.

SI No.	DESIGNATION	NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS
1	PRINCIPAL Grade -I	He/She shall take all steps for smooth and efficient functioning of the college. He/She shall exercise such administrative powers as are delegated under various acts, rules, regulations, orders and instructions of the government, Department of Collegiate Education, the concerned University and other competent authorities.
2	Associate Professor / Asst. Professor	He/She conduct the classes as per the time-table Complete the syllabus prescribed by the concerned University well in time Extend their full co-operation to the heads of the Departments in completing the syllabus prior to the commencement of University Examinations To co-operate with the Principal in smooth function of terminal, supplementary and annual examinations and also to conduct NSS, NCC, Extra-curricular and co-curricular activities in the college. To teach the workload prescribed by the UGC and to maintain diaries and shall be available for students at least 7 hours daily and for 5 hours on Saturdays in the college.
3.	Associate Physical Culture Instructor	To coach, guide, train and supervise students in general, adopt a selective basis in major games and athletics. To organize and conduct tournaments in different fields of sports. To assist the Principal in the maintenance of discipline and healthy atmosphere in the college, etc.,
4.	Superintendent	The superintendent shall be primarily responsible for the efficiency of his section. To be accurate and conform to the rules and procedures. He shall scrutinize all the papers / files, Day book, Cash Book, etc., before they are submitted to the higher officers. The superintendent shall personally handle all important and complicated cases. He shall take all steps to

		maintain order and discipline in the section. He shall control the movement of officials.
5.	First Division Assistants / Second Division Assistants	The First Division Assistants / Second Division Assistants work under the guidance of the Superintendent. Each person is responsible for the work entrusted to him/her. Each assistant will be allotted certain subjects to deal with.
6.	Typists	To type both on computer and typewriter neatly and accurately all letters marked to him/her
7.	Attender / Peon	1) Keeping the office premises clean To discharge any other duty assigned by the Principal / Superintendent.

FORMAT -5

RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS AS PER CLAUSE 4 (b), (5) OF THE RIGHT TO INFORMATION ACT 2005

Sl.No.	RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS USED
1	KARNATAKA CIVIL SERVICES RULES – 1958
2	KARNATAKA TREASURY CODE – 1958
3	KARNATAKA CIVIL SERVICE RULES [CLASSIFICATION, CONTROL AND APPEAL] 1957
4	CONDUCT RULES 1966
5.	KARNATAKA EDUCATION ACT-1983 (KARNATAKA ACT NO.1 OF 1995)
6.	KARNATAKA EDUCATIONAL INSTITUTIONS (COLLEGIATE EDUCATION) RULES- 2003
7.	GRANT IN AID CODE
8.	KARNATAKA CIVIL SERVICES (GENERAL RECRUITMENT) RULES 1977
9	KARNATAKA CIVIL SERVICES PROBATIONARY RULES 1977
10	TRIPLE BENEFIT SCHEME RULES- 1976
11	UNIVERSITY GRANTS COMMISSION GUIDELINES
12	KARNATAKA STATE TRANSPARENCY ACT 2000
13	RELEVANT GOVERNMENT NOTIFICATIONS AND ORDERS
14	KARNATAKA CIVIL SERVICES (REGULATION OF PROMOTION, PAY AND PENSION ACT-1973 AND RULES –1978, RULES- GENERAL RECRUITMENT 1977

STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER CONTROL AS PER CLAUSE 4(b) (6) OF THE RIGHT TO INFORMATION ACT 2005

Sl.No.	CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER CONTROL
1.	ATTENDANCE REGISTERS
2.	CASUAL LEAVE REGISTERS
3	LETTERS INWARD REGISTERS
4	POSTAL STAMP ACCOUNTS REGISTER
5.	LETTERS OUTWARD REGISTERS
6.	TAPPAL ISSUE ACKNOWLEDGEMENT REGISTERS
7.	MUDDAM REGISTERS
8.	CASH BOOKS
9.	DAY BOOKS
10	GRANT RELEASE REGISTERS
11	SALARY DISBURSEMENT (ACQUITTANCE) REGISTERS
12	ADVANCE SANCTION REGISTERS
13	STOCK REGISTERS
14	A G AUDIT OBSERVATION COMPLIANCE REPORT REGISTERS

PARTICUALRS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR ADMINISTRATION THERE OF AS PER CLAUSE 4(b) (7) OF THE RIGHT TO INFORMATION ACT 2005

The administration of the college is monitored and guided by a Governing Body consisting of Office bearers and a few representatives of the Management, University Nominee, Elected Representative of Teachers’ council. There is also a Managing Committee consisting of the representatives of the Governing Council of the National Education Society of Karnataka, Principals of other sister institutions, Elected Representative of Teachers’ council. The Governing Council is the policy making body. **There is a Grievance Cell and Parents’ Council to look into problems and grievances and suggest suitable measures of remedy.**

STATEMENT OF BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES
CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR
THE PURPOSE OF ITS ADVISE, AND AS TO WHETHER MEETINGS OF THOSE
BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE
PUBLIC, OR THE MINUTES OR SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC
AS PER CLAUSE 4 (b) (8) of the Right to Information Act 2005

<u>Sl.No.</u>	<u>COMMITTEES</u>	<u>HEADED BY</u>
1	GOVERNING BODY	President, NES
2	MANAGING COMMITTEE	President, NES
3	ACADEMIC COUNCIL	PRINCIPAL
4	ADMISSIONS COMMITTEE	PRINCIPAL
5	TIME TABLE COMMITTEE	PRINCIPAL
6	DISCIPLINE COMMITTEE	PRINCIPAL
7	LIBRARY COMMITTEE	PRINCIPAL
8.	SPORTS COMMITTEE	PRINCIPAL
9	BUILDING COMMITTEE	PRINCIPAL
10	NAAC STEERING COMMITTEE	PRINCIPAL
11	UGC GRANTS COMMITTEE	PRINCIPAL
12	PROTOCOL FOR FUNCTION AND CULTURAL ACTIVITIES COMMITTEE	PRINCIPAL
13	DEPARTMENTAL COMMITTEES	RESPECTIVE HEADS OF DEPARTMENTS
14	STANDING COUNCIL – ALL HEADS OF DEPARTMENTS	PRINCIPAL
15	HOSTEL COMMITTEE	PRINCIPAL

Minutes of the meeting of these committees are maintained.

**DIRECTORY OF ITS OFFICERS AND EMPLOYEES AS PER CLAUSE 4 (b) (9) OF THE
RIGHT TO INFORMATION ACT 2005**

Sl. No	NAME	DESIGNATION	TELEPHONE NUMBER
1	Dr. K.NAREPPA	ASSOCIATE PROFESSOR,SANSKRIT	98448918362
2	Dr.C.B.ANNAPURNAMMA	ASSOCIATE PROFESSOR, KANNADA	9686696555
3	Smt.P.SUNDARAMMA	ASSOCIATE PROFESSOR, MATHS	080-26740219 9740378401
4	Smt. GAYATHRI K.S	ASSOCIATE PROFESSOR, MATHS	8453392485
5	Sri. B.V SRIDHARA SWAMY	ASSOCIATE PROFESSOR, PHYSICS	9448411153
6	Smt.SHEELA JAYANTH	ASSOCIATE PROFESSOR, CONOMICS	9844433677 080 - 26797980
7	DR. D.GOPALAKRISHNA	ASSOCIATE PROFESSOR, PHYSICS	8105369098
8	Dr. Y.C.KAMALA	ASSOCIATE PROFESSOR, PHYSICS	9480026448 9481477328
9	Sri.CHANDRASHEKAR	ASSOCIATE PROFESSOR, CHEMISTRY	9986731759
10	K.JAGADAMBA	ASSOCIATE PROFESSOR, BOTANY	9845572867
11	B.S.POORNIMA	ASSOCIATE PROFESSOR, ZOOLOGY	9945699096
12	Dr.KRISHNE GOWDA	ASSOCIATE PROFESSOR, SOCIOLOGY	9448712730
13	Dr. L.SHAKUNTHALAMMA	ASSOCIATE PROFESSOR BOTANY	9731809626
14	Sri. GIRISH B KULKARNI	ASSOCIATE PROFESSOR, ENGLISH	080-26760445 9980202396
15	Sri.H.G.AMARAPRABHU	ASST. PROESSOR MATHEMATICS	080-26669268 9945915703
16	Sri.ISHWARAPPA C BALLUR	ASST. PROESSOR MATHEMATICS	080-23218928 9448827586
17	Sri.V.JAGADEESH	ASST. PROESSOR PHYSICS	9448855412 8971739563
17	Smt.N.L.HEMALATHA	ASST. PROESSOR PHYSICS	9591227811 9916251015
18	P.L.RAMESH	ASSOCIATE PROFESSOR BOTANY	9448662622
19	Smt.SHOBHA J.PRAKASH	ASSOCIATE PROFESSOR, CHEMISTRY	9986004203 080 - 3614591
20	Smt.N.L.VIJAYALAKSHMI	ASSOCIATE PROFESSOR BOTANY	08023504007 9448732912
21	Smt.SYED ZOHRA YASMEEN	ASST. PROESSOR ENGLISH	080-22483499 9845551418
23	Sri. KRISHNA H. FATTEPUR	ASST. PROESSOR PHYSICS	9980627010 9480702543
24	Sri.B.V.NARENDRA	ASST. PROESSOR PHYSICS	080-8600762 9448487477
25	Sri.R. NAGARAJ	ASST. PROESSOR CHEMISTRY	9164434261 9845632142

26	Smt.N. SUDHA	ASST. PROESSOR OF BOTANY	080-26761691 9482012423
27	Smt.G.BHAGYALAKSHMI	S.D.A.	9035888471
28	Smt.K.PUSHPALATHA	S.D.A	-
29	Smt.N.LALITHAMMA	TYPIST	9886939229
30	Smt.SHIVAMMA L.J	TYPIST	8105514825
31	Sri. R.SUBRAMANYAM	S.D.A	9449571419

MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVED IN ITS REGULATIONS AS PER CLAUSE 4 (b) (10) OF THE RIGHT TO INFORMATION ACT 2005.

Sl. No.	NAME	DESIGNATION	GROSS SALARY RS.
1	Dr. K. NAREPPA	ASSOCIATE PROFESSOR	1,68,941
2	Dr.C.B.ANNAPURNAMMA	ASSOCIATE PROFESSOR	1,68,866
3	Smt.P.SUNDARAMMA	ASSOCIATE PROFESSOR	1,68,866
4	DR. D.GOPALAKRISHNA	ASSOCIATE PROFESSOR	1,68,866
5	Dr. Y.C.KAMALA	ASSOCIATE PROFESSOR	1,50,028
6	Dr. KRISHNE GOWDA	ASSOCIATE PROFESSOR	1,59,172
7	Sri.GIRISH B KULKARNI	ASSOCIATE PROFESSOR	1,68,866
8	Sri.H.G.AMARAPRABHU	ASSOCIATE PROFESSOR	89,447
9	Sri.ISHWARAPPA C BALLUR	ASST. PROFESSOR	89,297
1	Sri.V.JAGADEESH	ASST. PROFESSOR	89,297
11	Smt.N.L.HEMALATHA	ASST. PROFESSOR	89,297
12	P.L.RAMESH	ASST. PROFESSOR	87,482
13	Sri.CHANDRASHEKAR	ASSOCIATE PROFESSOR	1,68,916
14	Smt. SHOBHA J.PRAKASH	ASSOCIATE PROFESSOR	1,68,866
15	Smt.N.L.VIJAYALAKSHMI	ASSOCIATE PROFESSOR	1,59,172
16	Smt.SYED ZOHRA YASMEEN	ASST. PROFESSOR	89,297
17	Sri.KRISHNA H. FATTEPUR	ASST. PROFESSOR	89,447
18	Sri. B.V.NARENDRA	ASST. PROFESSOR	83,690
19	Sri. R. NAGARAJ	ASST. PROFESSOR	87,384
20	Smt.N. SUDHA	ASST. PROFESSOR	82,118
21	Smt.G.BHAGYALAKSHMI	F D.A.	42,232
22	Smt.K.PUSHPALATHA	S.D.A.	31,165
23	Smt. N.LALITHAMMA	Typist	41,300
24	Sri. R.SUBRAMANYAM	SDA	20,440

Management Staff

1	Sri.H.K.Moulesh	Lecturer	45,375
2	Sri.Shivanna	Lecturer	26,483
3	Sri.Ravi Kumar B.G	Lecturer	26,483
4	Smt. Rekha Datta	Lecturer	26,483
5	Sri. G.N. Nagesh	Lecturer	26,483
6	Smt.Nethravathi. K.S.	Lecturer	21,808
7	Sxri. Ravi Hegde	Lecturer	44,730
8	Smt. K.P.Alakananada	Lecturer	39,050
9	Sri. B.G.Jagadeesh	Lecturer	29,618
10	Sri. H.G.Vijayaraghavan	Lecturer	28,573
11	Smt. N.Divyasree	Lecturer	28,573
12	Smt. A.H.Vidhya	Lecturer	26,483
13	Sri. V.Bharath	Lecturer	28,573
14	Smt. B.K.Sangeetha	Lecturer	28,573
15	Sri. Sathish Kumar. R.G	Lecturer	25,438
16	Sri. Anil Kumar. P C	Lecturer	24,530
17	Sri. K.R.Ranganath	Lecturer	28,573
18	Smt. Poornima Hegde	Lecturer	30,018
19	Sri. B.N.Venugopal	Lecturer	25,438
20	Smt. Hemalatha G.J	Lecturer	25,438
21	Sri. R Channamaraiah	Lecturer	25,438
22	Smt. Aparna M Joshi	Lecturer	24,530
23	Sri.N.V.Nagesh	Lecturer	22,715
24	Sri. Vedha Murthy	Lecturer	9,280
25	Sri. K.Keshavan	Lecturer	22,715
26	T.C.Gadad	Lecturer	32,450
27	Ranjeeth.M	Lecturer	19,808
28	Dr. Padma.T	Lecturer	22,715
29	B.Raju	Librarian	21,808
30	C.Shwetha	Lecturer	20,900
31	Kavya.G.M	Lecturer	20,900
32	Ramya.M	Lecturer	20,900
33	N.Ananda	Lecturer	11,600
34	M.Nagaraj	Sports	20,900
35	Dr.K.P.Suresh	Lecturer	4,640
36	Utthana Bharighat	Lecturer	20,900
37	M.Rashmi	Lecturer	21,808
38	P Yogitha	Lecturer	20,900
39	Yogitha Surya Prakash	Lecturer	11,600
40	N. Vinod Rao	Lecturer	10,440
41	D. Gopala Krishna	Lecturer	5,164

FORMAT –11

BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE AS PER CLAUSE 4 (b) (11) OF THE RIGHT TO INFORMATION ACT 2005

As per Karnataka Educational Institutions (Collegiate Education) Rules 2003 / Chapter-IV Rule 7 to 18, 63, and 64.

SL. NO.	HEAD OF ACCOUNT 2202-03-104-1-01	PARTICULARS OF BUDGET ALLOCATED (PLAN & NON PLAN) FROM 2015-16	EXPENDITURE	BALANCE
1	SALARY	Rs. 4,00,00,000 (NON PLAN)	Rs.3,54,31,682	Rs.45,68,318
2.	FEE	Rs. 47,19,109	Rs. 48,70, 572	deficit Rs. 1,51,463

MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES AS PER CLAUSE 4 (b) (12) OF THE RIGHT TO INFORMATION ACT 2005.

Details of Scholarships awarded to Students 2016-17

1. SC/ST Scholarship	101
2. SC/ST EBL Charges	-
3. Backward Class and Minorities Scholarship	74
4. Sir. C.V.Raman Merit Scholarship	-
5. Karnataka Science & Technology academy	-
6. Smt. Sanchi Honnamma Merit Scholarship	01
7. National Merit Scholarship	--
8. Physically Handicapped Scholarship	-
9. Defence Scholarship (Ex.Servicemen) (for SC/ST workers children)	-- --
10. Labour welfare organization Scholarship	--
11. Jindal Scholarship	-
12. Others: Assistance from M.L.A/M.L.C Fund	--
13. Economic Assistance from Backward Class Organizations	--

PARTICULARS OF RECEIPTS OF CONCESSIONS, PERMITS OR AUTHORISATIONS GRANTED BY IT AS PER CLAUSE 4 (b) (13) OF THE RIGHT TO INFORMATION ACT 2005.

NOT APPLICABLE

DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT,
REDUCED IN AN ELECTRONIC FORM AS PER CLAUSE 4 (b) (14)
OF THE RIGHT TO INFORMATION ACT 2005.

Sl. No	INFORMATION, AVAILABLE IN AN ELECTRONIC FORM
1.	PROSPECTUS OF THE COLLEGE
2.	LIST OF STAFF MEMBERS
3.	SALARY STATEMENTS
4	BUDGET PROPOSALS, FEE STRUCTURE
5.	STUDENT STRENGTH OF DIFFERENT CLASSES – BOYS, GIRLS, SC/ST/ OBC / GENERAL MERIT CATEGORY-WISE.
6.	NOMINAL ROLLS OF THE STUDENTS – [PRESENT AND PREVIOUS YEARS]
7.	STOCK VERIFICATION REPORTS
8	RULES AND BYLAWS OF THE EDUCATION SOCIETY
9.	PROCEEDINGS OF THE MEETINGS OF GOVERNING BODY, MANAGING COMMITTEE, STANDING COUNCIL, COLLEGE COUNCIL
10.	12 th PLAN PROPOSALS SENT TO UGC
11	VOLUMES OF BOOKS AND JOURNALS IN THE LIBRARY- AS PER DDC CLASSIFICATION. OPAC (Online Public Access Catalogue) is maintained for both the staff and the students to search for their books easily.
12.	PERCENTAGE OF RESULTS – SUBJECT-WISE
13	LISTS OF CANDIDATE APPEARED FOR UNIVERSITY EXAMINATIONS
14	ANNUAL REPORTS OF THE ACTIVITIES OF THE COLLEGE
15	LIST OF ENDOWMENT PRIZES

PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE AS PER CLAUSE 4 (b) (15) OF THE RIGHT TO INFORMATION ACT 2005.

Fully Computerized Library with BARCODE system of Issue & Return of Books. Broadband Internet facility is provided in the Library for students and staff. A spacious Reference library, which can accommodate 100 students at a time in the hall. Internet facility is available for both the students and the staff. The library works between **10.30 am and 5.30 pm**. Our library has **78,353** collections of books on various disciplines, Encyclopedia, Yearbooks, Dictionaries, books for various professional examinations, books on general knowledge and the textbooks for students and the staff. The college has a reading room, which provides important Kannada and English newspapers and periodicals. Access to Research students is provided on request

NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS AS PER CLAUSE 4 (b) (16) OF THE RIGHT TO INFORMATION ACT 2005.

Sl. No.	<u>Name of the Public Authority</u>	<u>Name and Designation of the Public Information officer</u>	<u>Name and Designation of the Assistant Information Officer</u>	<u>Appellate Authority</u>
<u>1</u>	PRINCIPAL The National Degree College Basavanagudi, Bangalore-4	Dr. K.NAREPPA Principal Retd. On: 30.06.2017 Dr.H.R.Krishna Murthy, Principal w.e.f 01.07.2017.	Sri.A.H.Mohan Superintendent, The National Degree College Basavanagudi, Bangalore-4	<u>Regional Joint Director, Department of Collegiate Education, Govt. of Karnataka, #9, Kalidasa Road Bangalore-09</u>

SUCH OTHER INFORMATION AS MADE BE PRESCRIBED AS PER CLAUSE 4 (b)
(17) OF THE RIGHT TO INFORMATION ACT 2005.

The college is well known for its HISTORIC activities. Since 45 years Inter-section Drama competition has been held uninterruptedly. Several well-known THEATRE GROUPS OF BANGALORE use our premises in the evening for their rehearsals. The college has a well-equipped THEATRE LABORATORY. 'NESARA' – is a club meant for bringing Environmental Awareness among the students and general public.

This year the college has established a state of the art Language Laboratory

The college has state of the art laboratories in Botany and Zoology, with separate Museums, which are used also by Research Scholars, Post-graduate students of the Bangalore University, and other Research Institutes in Bangalore. College makes all its activities public by publishing 'News Bulletin' called 'Vaartha Sameeksha' on January 26th every year.

The college has an Alumni Association, which meets once in a month and conducts 10 to 12 literary and cultural programmes in a year. Principal is its president and one of the staff members is the treasurer. It also conducts competitions for the present and old students.

FACILITIES AVAILABLE IN THE COLLEGE FOR THE GENERAL PUBLIC:

THE BANGALORE SCIENCE FORUM:

The Bangalore Science Forum was established in 1962 with a view to promoting scientific temper, and popularizing science. The Bangalore Science Forum has conducted more than **2746** lectures and **734** film shows in the last **51** years, apart from organizing unique science festival for a whole month during July every year. Distinguished scientists have delivered lectures under the auspices of the Science. Inter-collegiate Lecture Contests in science and Annual summer School are a special feature of the Forum. It is open for the general public.

THE BANGALORE SOCIAL SCIENCES FORUM:

The Social Sciences Forum, established in 1991, promotes interest in Social Studies, Humanism, Spirit of enquiry and Reform in various fields, Inter-disciplinary studies and Civic awareness among the students and **public in general**. The Bangalore Social Sciences Forum in particular organizes lectures on Second and Fourth Monday of every month and has organized **642** lectures till **Dec 2016** Apart from lectures on social science themes, it organizes lectures and symposia on Human Rights, Gender, upliftment of marginalized sections of the society etc., as regular endowment programmes. IMPAIRMENT, HUMOUR CLUB INTERNATIONAL etc., to hold their regular weekly / monthly meetings and programmes.

PRINCIPAL

**DESIGNATION OF PUBLIC INFORMATION OFFICERS AS PER CLAUSE 5 (1)
OF THE RIGHT TO INFORMATION ACT 2005.**

DECLARATION

This is to certify that the above information relating to the Government of India Information Act 2005 has been displayed in the Notice Board on 31-12-2016 as per the directions of the Regional Joint Director, Department of Collegiate Education, Bangalore, vide Letter No. ,ÀASEå. PÁ.².E.-¥Áæ.PÁ."ÉA-DAvÀjPÀ-35-Dgĩ.n.L-2005-06, ø£ÁAPÀ 10-10-2005.

31-12-2016

PRINCIPAL

Annexure: Statutory Committees

GOVERNING BODY

1	Dr. A.H. Rama Rao President, NES of Karnataka	Chairman
2	Sri. Y.G.Madhusudan Vice-President, NES of Karnataka(R)]	Member
3	Dr. Sadananda maiya Hon. Secretary, NES of Karnataka(R)]	Member
4	Sri. S.N Nagaraja Reddy Hon. Secretary, NES of Karnataka(R)]	Member
5	Sri. C.R. Jayachandra Setty Treasurer, NES of Karnataka(R)	Member
6	Director of Collegiate Education, Government of Karnataka	State Government Nominee Member
7	Dr. P. Balaram Former Director ,Indian Institute of Science, Bangalore-560 012	Member
8	Dr. Shweta Shenoy Dept. of Sports Medicine & Physiotherapy, Guru Nanak University ,Amritsar	UGC Nominee
9	Sri. Vijaya Kumar Simha. N Member of the Syndicate Bangalore University	Bangalore University Nominee
10	Dr. H.R. Krishna Murthy, Principal The National Degree College, Autonomous Jayanagar Bangalore-70	Member
11	Dr. C.B. Annapurnamma Head of the Department of Kannada The National Degree College, Autonomous Basavanagudi , Bangalore-70	Member
12	Smt. P. Sundramma Head of the Department of Mathematics The National Degree College, Autonomous Basavanagudi Bangalore-4	Member
13	Prof. Girish B Kulkarni Secretary, College Council The National Degree College, Autonomous Basavanagudi Bangalore-4	Member
14	Prof. H.K.Moulesh Controller of Examinations The National Degree College, Autonomous Basavanagudi Bangalore-4	Member
15	Dr. Shiren Negundai Chief Co-ordinator, PG Course, NDCB	Member
16	Dr. K.Nareppa Principal, The National Degree College, Autonomous Basavanagudi Bangalore-4	Member Secretary

Academic Council

1. Dr.K. Nareppa, **Principal & Chairperson**
2. Dr. R.S. Deshpande, Former Director, ISEC & Presently National Fellow, ICSSR
3. Dr. Vijayalakshmi Ravindranth, Professor & Chair, Centre for Neuro Science, IISC
4. Sri. K.S.G. Shankar, Software consultant and an alumnus
5. Dr. N.Rangaswamy, Professor of Economics, Bangalore University –
University Nominee
6. Dr. Muniraju, Professor of Commerce, Bangalore University-University Nominee
7. Dr. L.Gomathi Devi, Professor of Chemistry, Bangalore University-
University Nominee
8. Dr. C.B.Annapurnamma, HOD of Kannada
9. Dr. H.V.V.Venugopal, HOD of Sanskrit
10. Dr. D.Gopalakrishna, HOD of Physics
11. Prof.R.Nagaraj,HOD of Chemistry
12. Prof. P.Sundramma, HOD of Mathematics
13. Prof. Jagadamba, HOD of Botany
14. Prof. P.L.Ramesh, HOD of Zoology
15. Prof. Ravi Hedge, HOD of Computer Science
16. Prof. Poornima Hegde, HOD of Electronics
17. Prof.G.J.Hemalatha, HOD of Commerce
18. Prof.Sandhya Prashanth, HOD of Human Resource Management
- 19 Dr. Krishne Gowda, HOD of Sociology & Co-ordinator, PG Dept. of Sociology
- 20 Prof. Sheela Jayanth, HOD of Economics
- 21 Dr. T. Padma, HO of Political Science and Indian Constitution
- 22 Dr. Padmini Rao, Co-Ordinator, PG Dept. of Economics
- 23 Prof. Yogitha, HOD of Journalism
- 24 Dr. M.Leelavathi, former Principal & Co-ordinator, PG Dept. of Kannada
- 25 Prof. T.C.Gadad, Chief Librarian
- 26 Sri. M.Nagaraju, Director of Sports & Physical Education
- 27 Prof. H.K.Moulesh, Controller of Examination
- 28 Prof. Girish B Kulkarni, Secretary, College Council-**Member Secretary**

FINANCE COMMITTEE FOR 2016-17

Sl. No.	Name & Designation	Position in the Committee
1	Dr. H.V.Venugopal	Principal & Chairperson
2	Prof. S.N.Nagaraja Reddy Hon. Secretary, NES of Karnataka(R)	Representative of the Manager
3	Prof. Pramod R Muthalik HOD of English	Member
4	Prof. P.L.Ramesh HOD of Zoology	Member
5	Prof. N.V.Nagesh Co-ordinator, M.Com	Member
6	Prof. Poornima Hegde HOD of Electronics & Co-ordinator, M.Sc. (Ele)	Member
7	Prof. H.K.Moulesh Controller of Examinations	Member
8	Sri.Mylarappa, B.AS Superintendent	Member
9	Prof. Girish B Kulkarni Secretary, College Council	Member, Secretary

MANAGING COMMITTEE

1	Dr. A.H.Rama RAo President, NES of Karnataka(R) Basavanagudi, Bangalore-4	Chairperson
2	Dr. Sadananda Maiya & Secretary, NES of Karnataka Basavanagudi, Bangalore-4	G.C. Representatives
3	Prof. S.N.Nagaraja Reddy Secretary, NES of Karnataka Basavanagudi, Bangalore-4	Member
4	Dr. S. Balachandra Rao Director Gandhi Centre for Science & Human Values Bharatheeya Vidya Bhavan Race Couse Road Bangalore-560 001	Representative of the Governing Council
5	Dr. K.Nareppa Principal, National Degree College, Basavanagudi, B'lore-560 004	Member
6	Prof. V.Narayana Swamy The National PU College, Basavanagudi Bangalore-560 004	Member
7	Dr. Krishne Gowda The National Degree College-Autonomous Basavanagudi, Bangalore-560 004	Member
8	Prof. Girilsh B Kulkarni Secretary College Council The National Degree College-Autonomous Basavanagudi, Bangalore-560 004	Member
9	Dr. H.V.Venugopal Principal	Member Secretary

ADMISSIONS COMMITTEE

1	Dr.Nareppa K.,	Principal
2	Prof. Girish B Kulkarni	Secretary, College Council
3	Prof. Sheela Jayanth,	HOD, Dept of Economics
4	Prof. Pramod R Muthalik	Associate Professor of English & HOD
5	Dr. Krishne Gowda	HOD, Dept, of Sociology- Co-ordinator
6	Dr. C.B.Annapurnamma	HOD, Dept of Kannada
7	Dr D.Gopalakrishna	HOD, Dept. of Physics
8	Prof. P.Sundramma	HOD Dept. of Mathematics
9	Prof.R.Nagaraj	HOD, Dept, of Chemistry
10	Prof. P.L.Ramelsh	HOD, Dept. of Zoology
11	Prof. Ravi Hegde,	HOD, Dept of Computer Science
12	Prof. Poornima Hegde	HOD, Dept. of Electronics
13	Prof. M.Nagaraju	HOD Dept of Sports

PLANNING BOARD

1	Dr. K.Nareppa Principal	Chairman
2	Prof. Girish B Kulkarni (Secretary College Council)	Member Secretary
3	Prof. H.K.Moulesh Controller of Examinations	Member
4	Prof. Sheela Jayanth HOD of Economics & Co-ordinator-IQAC	Member
5	Prof. Shobha J Prakash Associate Professor of Chemistry	Member
6	Dr. Krishne Gowda HOD of Sociology	Member
7	Prof. Ravi Hegde HOD of Computer Science	Member
8	Prof. N.V.Nagesh Department of Commerce	Member
9	Prof. T.C.Gadad Chief Librarian	Member
10	Dr.Shireen Nedungadi Former Principal/ Chief Co-ordinator PG Programme	Member
11	Prof. K.S. Gayathri Co-ordinator, RUSA	Member
12	Sri. Mylarappa Superintendent	Member

LIBRARY COMMITTEE

1	Dr. Shireen Nedungadi,	Principal National Degree College Basavanagudi, Bangalore-4
2	Prof. Girish B Kulkarni	College Council Secretary
3	Prof. Pramod R Muthalik	HOD, Dept. of English
4	Dr. C.B.Annapurnamma	HOD, Dept of Kannada
5	Dr. D.Gopalakrishna	HOD, Dept. of Physics
6	Prof. Poornima Hegde	HOD, Dept. of Electronics
7	Dr. H.V.Venugopal	HOD, Dept, of Sanskrit
8	Prof. P.Sundramma	HOD , Dept of Mathematics
9	Sri. T.C.Gadad,	chief Librarian Member Secretary

EQUIPMENT COMMITTEE

Dr. H.V.Venugopal Principal	Chairperson
Sri. Girish B Kulkarni (Secretary College Council)	Member Secretary
Sri. R.Nagaraj (H.O.D. of Chemistry)	Member
Dr. D.Gopalakrishna (H.O.D. of Physics)	Member
Prof. N.L.Vijayalakshmi (H.O.D. of Botany)	Member
Prof. P.L.Ramesh (H.O.D.of Zoology)	Member
Sri. Ravi Hegde (H.O.D.of Computer Science)	Member
Smt.Poornima Hegde (H.O.D. of Electronics)	Member
Sri. H.K.Moulesh (Controller of Examinations)	Member
Sri. Mylarappa (Superintendent)	Member