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**THE NATIONAL COLLEGE BASAVANAGUDI, BENGALURU- 560 004**

[AUTONOMOUS]

Website: www.ncbgudi.com

NAAC Accredited 'B++' Grade

## INTERNAL QUALITY ASSURANCE CELL (IQAC) 2020-2021

Meeting of IQAC

Date: 24-02-2020

To

Respected Madam/Sir,

A meeting of the members of the IQAC is scheduled on Monday, 16<sup>th</sup> March, 2020, in the chambers of the Principal, The National College, Basavanagudi, to discuss the following agenda.

You are requested to attend the meeting and oblige.

### AGENDA

- Proceedings of the previous meeting held on 01-01-2020.
- To discuss and approve the academic calendar of events prepared for the academic year 2020-2021.
- Discussion on the student-faculty feedback collected as per the guidelines from previous meetings.
- Strengthening infrastructure.
- Conducting conferences / seminars for students and faculties.
- Approval of Master time table
- Any other subject with the permission of the chair

Yours Sincerely,

IQAC Co-ordinator

Principal

Dr. Rekha Datta

Dr. C B Annapoornamma



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## MEMBERS PRESENT:

1. Dr. C BAnnapoornamma
2. Dr. RekhaDatta
3. Prof S N Nagaraja Reddy,Hon. Sec. NES, Basavanagudi, Bangalore
4. Prof Girish B Kulkarni
5. Dr Shireen Nedagandi
6. Dr Ragothama Rao , Scientist and Alumnus of College External Member
7. Sri K Damodar Rao,Field Executive NIHMANS & Alumnus of college
8. Smt Asha N R,Alumnus of college, Industry Expert
9. Prof B V Sreedharaswamy
10. Prof P L Ramesh
11. Prof Ravi Hegde
12. Major R Nagaraj
13. Sri Raju
14. Sri B C Prakash
15. Smt Bhagyalakshmi
16. Lokanathan M II semester MA Economics
17. Aishwarya K M III semester BCA

## PROCEEDINGS

- IQAC Coordinator Prof. Rekha Datta read out proceedings of the last meeting held on 1<sup>st</sup> Jan 2020. The minutes were reviewed and approved unanimously with no amendments.
- The Principal welcomed the members.
- Prof. Rekha Datta, IQAC Coordinator read the proceedings of the previous meeting held on 01-01-2020.
- Members discussed the poor admission for electronics and the increasing demand for the basic life sciences in the present academic year.
- The academic calendar of events for the academic year 2020-2021 was presented by Prof.Ravi Hegde. After thorough discussion regarding key dates and events, it was moved and approved by Principal C B Annapoornamma.
- The status and effectiveness of online classes were discussed in detail. Points raised included technological support, student engagement, and faculty training. It was agreed to continue monitoring and improving the online teaching methods as per recommendations.

- Principal informed the members about the blue plan for infrastructure but due to paucity of funds the progress was delayed. Members discussed the possibility of collecting funds from alumni and the discussion ended with a positive note.
- The master time table for even semester was presented for approval. It included class schedules, examination dates, and other academic activities. Following a discussion on adjustments, it was moved by Prof. Poornima Hegde to approve the master time table and approved by Principal Dr. C B Annapoornamma.
- Dr. Y C Kamala suggested that a team of faculty members can be sent to those colleges that have obtained higher grades to study the process of research activities among students and faculties.
- The coordinator, IQAC concluded the meeting by thanking the members for their cooperation and valuable suggestions.

## **ACTION TAKEN REPORT**

- The minutes of the previous meeting were read out by IQAC Coordinator Prof. Rekha Datta, reviewed, and unanimously approved with no amendments.
- The academic calendar, presented by Prof. Ravi Hegde, was discussed thoroughly. After deliberation on key dates and events, it was approved by Principal C B Annapoornamma. Prof. B V Sreedharaswamy and Prof. P L Ramesh are assigned to look after its implementation for the upcoming academic year.
- Members discussed the poor admission for electronics and the increasing demand for the basic life sciences in the present academic year.
- Feedback collected was discussed among members. Prof. Sheela Jayanth and Dr. H R Krishnamurthy were assigned to compile a report based on the feedback for further action and improvement initiatives. Additionally, a timeline for implementing suggested improvements will be established to ensure timely execution and follow-up.
- Discussion on infrastructure enhancement took place, focusing on the blue plan. Due to financial constraints, strategies were explored to raise funds from alumni. Initiatives are being led by Sri K Damodar Rao and Smt. Asha N R to solicit alumni support.
- Plans for organizing conferences and seminars were discussed positively. Prof. Girish B Kulkarni and Dr. Ragothama Rao were tasked with coordinating these events, ensuring active participation and academic enrichment.
- The master timetable for the even semester, including class schedules and examination dates, was presented and approved. Prof. P L Ramesh and Major R Nagaraj are overseeing its implementation.
- Dr. Y C Kamala proposed a study visit for faculty members to high-performing colleges to observe research activities. Further planning and coordination will be led by Prof. Ravi Hegde and Dr. Y C Kamala.
- The status and effectiveness of online classes were discussed in detail. Points raised included technological support, student engagement, and faculty training. Continuous monitoring and improvement of online teaching methods have been initiated as per recommendations.
- The coordinator, IQAC, concluded the meeting by thanking the members for their cooperation and valuable suggestions.

Journal



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## INTERNAL QUALITY ASSURANCE CELL (IQAC) 2020-2021

Date: 12-12-2019

### MEETING OF THE IQAC

To

Respected Madam/Sir,

A meeting of the members of the IQAC is scheduled on Wednesday, 1<sup>st</sup> Jan 2020, in the chambers of the Principal, The National College, Basavanagudi, to discuss the following agenda.

You are requested to attend the meeting and oblige.

#### AGENDA

- Proceedings of the previous meeting held on 03-10-2019.
- Discussion on feedback regarding the curriculum.
- Collect feedback as per the provided guidelines.
- To discuss and review the progress of the academic calendar of events of the academic year 2019-2020.
- Up gradation of ICT Infrastructure.
- To approve the list of faculties in charge of various Committees of NAAC.
- Any other subject with the permission of the chair.
- Approval of Master time table.

Yours Sincerely

IQAC Co-ordinator

Principal

Dr. RekhaDatta

Dr. C B Annapoornamma



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## MEMBERS PRESENT:

- Dr. C BAnnapoornamma
- Dr. RekhaDatta
- Prof S N Nagaraja Reddy , Hon. Sec. NES, Basavanagudi, Bangalore
- Prof Girish B Kulkarni
- Dr Shireen Nedagandi
- Dr Ragothama Rao , Scientist and Alumnus of College External Member
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- Prof B V Sreedharaswamy
- Prof P L Ramesh
- Prof Ravi Hegde
- Major R Nagaraj
- Sri Raju
- Sri B C Prakash
- Smt Bhagyalakshmi
- Lokanathan M II semester MA Economics
- Aishwarya K M III semester BCA

## PROCEEDINGS

- IQAC Coordinator Prof. Rekha Datta read out proceedings of the last meeting held on 26-10-2019. The minutes were reviewed and approved unanimously with no amendments.
- It was unanimously resolved to strengthen the ICT Infrastructure in the college, NES Secretary Prof. Nagaraja Reddy suggested that more interactive boards can be bought.
- The academic calendar of events for the academic year 2020-2021 was presented by Prof.Ravi Hegde. After thorough discussion regarding key dates and events, it was moved and approved by Principal C B Annapoornamma. The motion carried unanimously.
- The status and effectiveness of online classes were discussed in detail. Points raised included technological support, student engagement, and faculty training. It was agreed to continue monitoring and improving the online teaching methods as per recommendations.
- The proposed list of faculties for various Committees of NAAC was presented by Prof. Ravi Hegde, NAAC Coordinator. After reviewing the nominations and ensuring representation from diverse departments, the list was approved unanimously.
- The master time table for even semester was presented for approval. It included class schedules, examination dates, and other academic activities. Following a brief discussion

on adjustments, it was moved by Prof. Poornima Hegde to approve the master time table and approved by Principal Dr. C B Annapoornamma.

- The members discussed in detail the items to be included in AQAR 2020-21 to be submitted this year.
- The committee authorised the Principal to take necessary action to improve the quality of teaching learning process.
- The coordinator, IQAC concluded the meeting by thanking the members for their cooperation and valuable suggestions.

### **ACTION TAKEN REPORT**

- The minutes of the previous meeting were read out by IQAC Coordinator Prof. RekhaDatta, reviewed, and approved unanimously with no amendments.
- Feedback on the curriculum was collected and discussed in detail. Key points of concern and suggestions for improvement were identified. Prof. Sheela Jayanth and Dr. H R Krishnamurthy were tasked with compiling a comprehensive report based on the feedback and proposing actionable changes. The recommendations were reviewed and approved by the committee, and steps have been initiated to implement the suggested improvements in the curriculum. Regular follow-ups will be conducted to ensure the effectiveness of the changes.
- Feedback was collected following the provided guidelines. Prof. Sheela Jayanth was tasked with compiling the feedback and preparing a report for further action.
- The progress of the academic calendar of events for the academic year 2019-2020 was thoroughly discussed and reviewed. Key events and milestones were evaluated to ensure they were on track. Adjustments and improvements were made where necessary to align with the planned schedule. Prof. Girish B Kulkarni and Prof. P L Ramesh were assigned to oversee the implementation of the revised schedule and ensure that all events are conducted smoothly. Regular updates will be provided to the IQAC to monitor ongoing progress.
- A proposal to enhance ICT infrastructure was approved. NES Secretary Prof. S N Nagaraja Reddy suggested procuring more interactive boards. Dr. Shireen Nedagandi and Prof. Girish B Kulkarni are leading this initiative, and procurement has been initiated.
- The proposed list of faculties, presented by Prof. Ravi Hegde, was approved unanimously. Implementation is being coordinated by Prof. B V Sreedharaswamy and Prof. P L Ramesh.
- The master timetable for the even semester, including class schedules and examination dates, was approved. Prof. P L Ramesh and Major R Nagaraj are ensuring its implementation.
- Items for AQAR 2020-21 were discussed, and the committee authorized the Principal to take necessary actions to improve the quality of the teaching-learning process. The Principal, Dr. C B Annapoornamma, has begun implementing these improvements.
- The status and effectiveness of online classes were discussed in detail. Points raised included technological support, student engagement, and faculty training. Continuous monitoring and improvement of online teaching methods have been initiated as per recommendations.

- Specific steps have been taken by the Principal, Dr. C B Annapoornamma, to improve the quality of the teaching-learning process, including organizing additional training sessions for faculty, integrating new teaching methodologies, and enhancing student support services.
- The coordinator, IQAC, concluded the meeting by thanking the members for their cooperation and valuable suggestions.

A handwritten signature in black ink, appearing to read 'Dr. C B Annapoornamma', is located in the upper right quadrant of the page. The signature is written in a cursive style with a horizontal line underneath.